

**APPLEGATE VALLEY RFPD #9  
BOARD OF DIRECTORS MEETING  
OCT 25, 2011**

**BOARD MEETING CALLED TO ORDER**

TIME: 7:05 PM

LOCATION: Station 1

**ROLL CALL**

Craig Amann	<i>Vice-President</i>
Lyn Hennion	<i>Secretary / Treasurer</i>
Dave Laananen	<i>Board Member</i>
Bob Ettner	<i>Board Member</i>

**OTHERS PRESENT**

Brett Fillis	<i>Fire Chief</i>
Carey Chaput	<i>Office Manager</i>

**ABSENT**

Ed Temple	<i>President</i>
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**SPEAKERS AND GUESTS**

None

**ADDITIONS TO THE AGENDA**

**New;** Insurance Rate Lock Agreement

**APPROVAL OF MINUTES**

Review minutes of Sept. 21, 2011 meeting. The minutes were reviewed and approved with grammatical corrections.

**Bob Ettner moved to approve the Sept. 21, 2011 minutes.**

**Lyn Hennion seconded the motion.**

**Approved unanimously.**

**FISCAL REPORT**

The Disbursement Voucher for SEPT. 2011 was presented: Members discussed the annual fee for the Auditor, although expensive the consensus is an overall approval of Rick Brewster's, CPA performance. Members asked for explanations on the following expenses; the HRA VEBA Trust which is the new Health Savings account, administered through a third party and Kaplan Training for the unlimited online training access for 9 employees. The authorized use of the District Credit Cards was also discussed and the convenience offered for purchasing was appreciated.

**Lyn Hennion moved to approve the expenditures, as presented, in the amount of \$ 113,192.91**

**Bob Ettner seconded the motion.**

**Monthly expenditures approved unanimously.**

The Financial Report review: Board Members reviewed the financial report at 25% through the Fiscal Year. Brett reviewed the tax projections recently received from both counties. The District's budget projections have always been slightly conservative which will allow for a positive outcome even in the worse case scenario.

**STAFF REPORT**

Training, Maintenance and Alarms :

Labor Day had limited the number of drills to only Battalion style. Brett reviewed the training for September, highlighting the Driving Course, Ladder training and monthly Medical training on Stroke Emergencies. Other training included 2 personnel in Cat 2 and the Task Performance evaluations for the new recruits.

## **AVRFD #9 Board Meeting Minutes for October 25, 2011**

Maintenance was described as not a lot of big projects, but the rear axles on 8555 were replaced. The air conditioning was recharged on 8550, the light bar was repaired on 8504, the starter replaced on 8536 and 8541 had the passenger side gas shocks replaced.

The Buncom Draft site had the main valve repaired and a level indicator installed. Griffin Lane draft site also had a level indicator installed, hoping to help maintain water levels.

Alarms are up for the month but still behind 20 for the year.

### General:

The Cheney Foundation Grant was approved for the purchase of Automatic Tire chains for 6 units. Staff has begun ordering the materials. This project should take a few months to complete.

Cascade System containment cabinets have arrived and are in the process of being installed. The double cabinet will be installed in 8539 and single cabinets in Sta 1 & Sta 4. Frank Ault has funded for 2 of the 3 units. This project will allow for much safer operations by safely handling the pressure while filling SCBA bottles.

District Newsletter is in progress. Topics will include the District's financial picture, volunteer recruiting, fuel reduction/driveways, an article from the Board as well as the volunteer highlight, which will spotlight a few of our personnel. Brett explained the stats being used for the recruitment piece, hoping that no one would take offense to the statistics shown in the response rates.

Volunteer Recruiting & Academy Currently active in recruiting for the Winter Academy with signs and articles. Two new recruits are also attending the RCC course instead of waiting for the in-house January academy.

## **OLD BUSINESS**

### Power line Damage & Claim

PP&L has paid this claim for the Noble Dairy, which closes this issue.

### Applegate Valley Days

Ed Temple's ambitious venture has meet with support from the local wineries, organic farms and local artists. Many Applegate Valley events will be coordinated to coincide with the June 22 -24, 2012 date.

## **NEW BUSINESS**

### Five Year Plan Update

Brett presented the Board with a schedule to review before the next meeting. As previously mentioned, it is time to update the current 5 Year Plan. It was suggested to match the priorities from the February workshop, which will be emailed for review. Next month the Board should be prepared to talk about Apparatus and Facilities.

### Gov. Pool vs Other Investment Options

Brett asked the Board to consider a concept for better returns on the funds in the Gov. Pool accounts, currently getting 0.50%. There was a brief discussion on laddering CD's and when interest rates might improve. This will be discussed next month and if the Board has a desire to pursue this further.

### Insurance Rate Lock Agreement

It was decided to discuss this issue at the next board meeting after the Insurance review.

## **ANNOUNCEMENTS / Good of the Order**

Christmas Party has been scheduled for Dec. 4<sup>th</sup> at 2 pm, Ruch Community Bible Church.

A group of Home Schooled students will visit HQ for a station tour on Thursday Oct 27th

## **ADJOURNMENT**

The Board meeting was adjourned at 8:05 pm.

The next Board meeting will be held on Nov 16th – Sta 1 – 7 pm. Craig will not be able to attend. On agenda is the Insurance review with Kevin Pardy.